

RESIDENTIAL DRIVEWAY EXPANSIONS

A building permit is not required to expand an existing single-family driveway. However, the City must review proposed driveway expansions to ensure conformance with City requirements. Also, any work occurring within the public right-of-way will require a Right-of-Way Opening Permit from the Public Works Department.

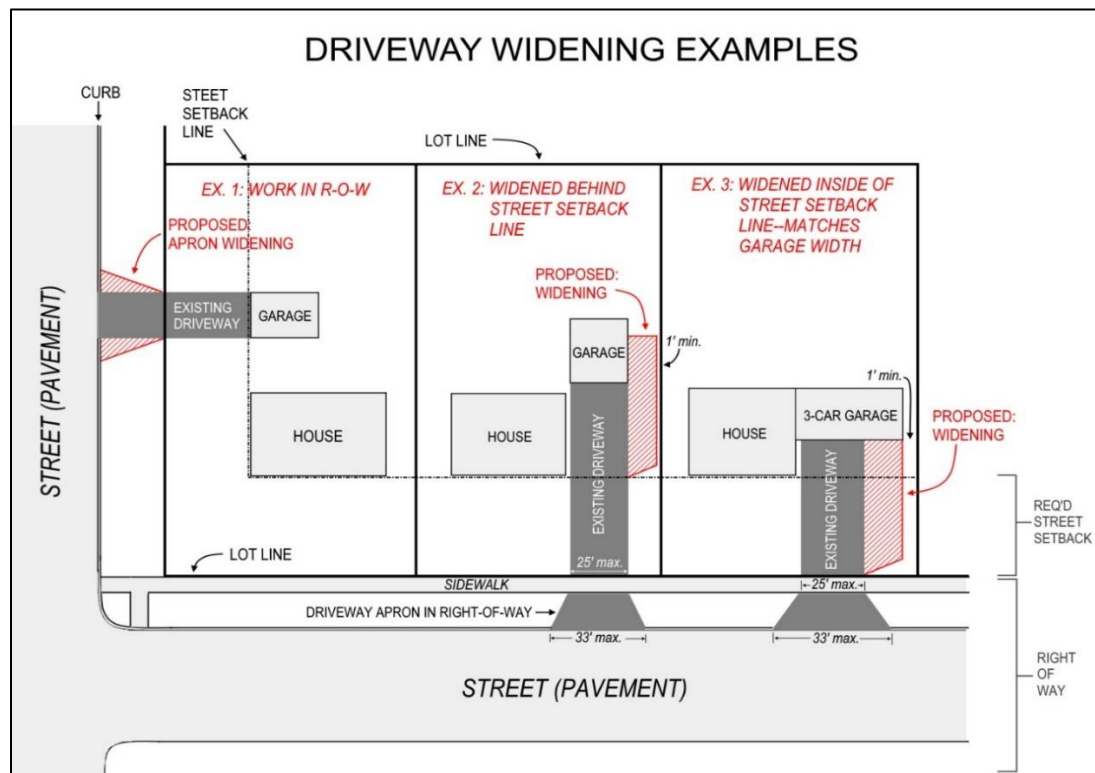
STANDARDS FOR SINGLE-FAMILY RESIDENTIAL DRIVEWAYS

1. Width and Setback Criteria

- The maximum driveway width from the property line to the required yard setback is 25 feet or the width of the garage, whichever is greater. Beyond the required yard setback there is no maximum driveway width.
- The maximum driveway width at its connection to the street is 33 feet.
- Driveways must be at least one foot from side lot lines, unless shared between properties.

2. Construction Criteria. For single-family, two-family and townhome residences, driveways shall be constructed of either:

- 4" of compacted gravel base surfaced with 2" of asphalt, or
- 4" of concrete over a firm base.



DRIVEWAY EXPANSION REVIEW PROCESS

Before planning your driveway expansion, familiarize yourself with the standards for driveways and rules for parking and storage in the Unified Development Ordinance and on the other side of this document.

1. Prepare a site plan (such as a plat of survey or scaled drawing of the property) indicating:
 - location of property lines, easements and streets as well as existing improvements such as the residence, garage, sidewalk and existing driveway.
 - width of existing driveway and width of existing garage.
 - location of the proposed driveway expansion with dimensions, including the width where it meets the street, the width at the property line (or sidewalk), any increase in width as the driveway gets further from the street (if applicable), and the distance from the side lot line.
2. Bring the site plan and this form to the B&Z Department at City Hall for review. Review is conducted at no cost and typically can be completed while you wait. Approval from the B&Z Department covers only the zoning requirements. If you are doing work in the right-of-way, you will need to obtain a Right-of-Way Opening Permit from the Public Works Department and this will be indicated in the highlighted box below. If this is not required, no further review or approval is needed and you may begin work.
3. If a Right-of-Way Opening Permit is required, an application is available online (www.woodstockil.gov) or at the Public Works Department, 326 Washington St. (next to Dairy Queen). This form and the approved site plan must be provided to Public Works, along with your Right-of-Way Opening Permit application. An application fee of \$100 and a restoration deposit of \$100 (refunded after satisfactory completion) is required. Work may only begin after the appropriate approvals are given by the City Engineer.

FOR INTERNAL USE ONLY

Building & Zoning Department Use Only

Address: _____

Project Type: ☐ Replacement or Reduction ☐ Widening ☐ Apron/Culvert only

The attached site plan meets B&Z standards: ☐ Yes ☐ No

Review Date: ____ / ____ / ____ Reviewer: _____

This project requires a Right-of-Way Opening Permit from Public Works: ☐ Yes ☐ No

Public Works Department Use Only

Right-of-Way Opening Permit issued: ☐ Yes ☐ No

Issue Date: ____ / ____ / ____ Reviewer: _____